



## PPAMS 2018 END-USER SHOW FACT SHEET

**What:** PPAMS Road Show

**When:** Tuesday, August 14th – Memphis – Avon Acres

Wednesday, August 15th – Nashville – Nissan Stadium East Stadium Club

Thursday, August 16th – Chattanooga - Embassy Suites Chattanooga – Hamilton Place

**Schedule:** Show Hours 10:00am – 2:00pm

\*\* check [www.ppams.com](http://www.ppams.com) for the seminar and distributor-only portions of each show\*\*

**Who Can Attend:** These shows are open to PPAMS Distributor Members and their clients. Distributors who are not members of PPAMS can attend only the Memphis and Chattanooga shows for a \$15 fee, but cannot bring clients. Distributors who are not members of PPAMS cannot attend the Nashville show.

**Cost:** PPAMS Distributor Members can attend the show for free. Distributors are responsible for paying \$12 for each guest who attends the show. Distributors who are not a member of PPAMS must pay the \$20 non-member fee to attend (please bring business card). No PPAMS non-member distributors will be admitted to the PPAMS Roadshow Nashville.

**Food/Hospitality:** We want to provide an enjoyable experience for your customers that attend the show. We will have some iced tea, water and coffee. There are a limited number of hospitality areas available for distributors to host their clients. Hospitality room costs vary depending on location and you are responsible for any food and beverage you serve. All food and drinks must be purchased through the official caterer. Hospitality areas can be reserved by calling 615-465-8109.

### **FREQUENTLY ASKED QUESTIONS:**

**How does the registration process work?** We know how much you value the relationships with your clients and our goal is to make registration secure and efficient. We also want to make sure we obtain the information you need to follow up with your customers and hopefully make a sale. We hire non-industry people to work registration at the show. At no point do other distributors or suppliers have access to the end user registration list

When a distributor registers online, they will receive a custom registration links for each show to give their customers. If your clients register in advance, then they will be associated with your company from that point forward. They will receive an email confirmation that they can print and bring with them to get their name badge at the show. If your clients have not pre-registered, then we will get their information and register them onsite.

**How can I find out who has pre-registered as my guests?**

We will send all distributors a list of their preregistered guests two weeks before the show.

**Do I need to pre-register?** Yes, you can register on our website, [www.ppams.com/roadshows](http://www.ppams.com/roadshows)

**Do my customers need to bring bags?** No, we will furnish bags. We will also give each end-user instructions on what information to get about products they are interested in.

**How do I find out about items that my customers are interested in?** The best way is to follow up with your customers right after the show and ask them. Each of your customers will be given a clipboard and form to make notes on the products they're interested in. Clients can give the sheets directly to their distributors or turn them in to the registration desk. Suppliers will also receive lead sheets and/or lead retrieval devices that will be collected and sent to distributors after the show.

**Do I need to walk with my customers on the show floor?** It's great if you can, but we understand that you may have several customers at one time and you need to be available. Between the notebooks and lead sheets, we hope that we have a system in place for you to receive leads even if you can't escort your customer.

**What if one of my customers is also invited by another distributor?** Chances are many people have more than one source for promotional products. You need to make sure that your customers know that you have invited them to this event. When they register, end-users will be asked who invited them to the show.

**Will my customers see pricing information?** No. We forbid suppliers to have anything in their booth that includes non-coded pricing and contact information. Volunteers from the PPAMS Board of Directors walk the show floor before it opens to scrutinize what is in each supplier's booth. If you see inappropriate information being distributed, please report it immediately to show management.

**Is there a chance my customer will try to place an order directly with a supplier?** In our show environment, suppliers are held to a Code of Conduct that prohibits them from exchanging contact information and/or accepting orders from end-users. Please inform show management of any inappropriate conduct on the show floor. The situation will be addressed immediately and turned over to the PPAMS Board of Directors for review.

**FOR MORE INFORMATION:**

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